

Submit this part to the Guyana Revenue Authority  
attached to your **INCOME TAX RETURN**

**ORIGINAL**

**A**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir/Madam,

Please note that we (I) have advised the Commissioner-General of Salary, etc., paid to and Tax Deducted from you from the period

\_\_\_\_\_ to \_\_\_\_\_ as follows:-

Salary of wages (basic)	_____
Rent free quarters or house allowances	_____
Bonus and profit share (other than incentive payments)	_____
Overtime	_____
Board & Lodge	_____
Fees	_____
Other emoluments and allowances:	_____
All other allowances paid must be stated and separately listed	_____
Total Income	_____

National Insurance Scheme (NIS) (Employee Contributions)	\$ _____
Statutory Deduction	\$ _____
<b>INCOME TAX DEDUCTED</b>	<b>TOTAL \$ _____</b>

If your Total Income; from all sources including the above is over \$720,000, you are required under penalty to make a return on the Form 1 attached to the Commissioner-General Georgetown, on or before 30th April, \_\_\_\_\_

Attached the original of this notice to your Income Tax Return and retain the duplicate for records.

If you are not liable to Income Tax you should claim repayment from the Commissioner-general submitting at the same time the original of this notice.

\*State the earning period of Income.

Yours Co-operatively,

\_\_\_\_\_  
Employer Signature

Employee's Sequential #	TIN	National Registration #	Employer's TIN
_____	_____	_____	_____

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**RETAIN THIS PART FOR YOUR RECORDS**

**DUPLICATE**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Employer Signature

Employee's Sequential #	TIN	National Registration #	Employer's TIN
_____	_____	_____	_____

Name: \_\_\_\_\_

Address: \_\_\_\_\_